



Epic Recruitment Tools

Thursday, February 18th, 2021



UC Health Clinical Research Orientation and Training (CRO&T)

Thursday, March 11th, 2021 9:00 am - 3:00 pm Virtual presentation

Friday, March 5th, 2021 is the last day to register!

Please contact Nate Harris
Nate:Harris@UCHealth.com
for information and registration





Research Billing Tips:

UC Health Research Approval Submission:

Selecting that a study has no research billable items, any charge associated with an encounter linked to that study will bill to the patient/third party payer. Please be certain that there are no items that need to bill to a research account when selecting this.

MCA/CA (Coverage Analysis Drafts):

Please review your coverage analysis drafts. The CPT codes for the billing items in this draft will be the codes that end up in the research billing review, and potentially on invoices for the study.

Please ensure that the items description match what you expect from the study protocol and that "S" (study billed) items match what you expect as well.

The MCA/CA informs the research encounter form, and later on will inform PRL(billing calendar) builds in Epic.

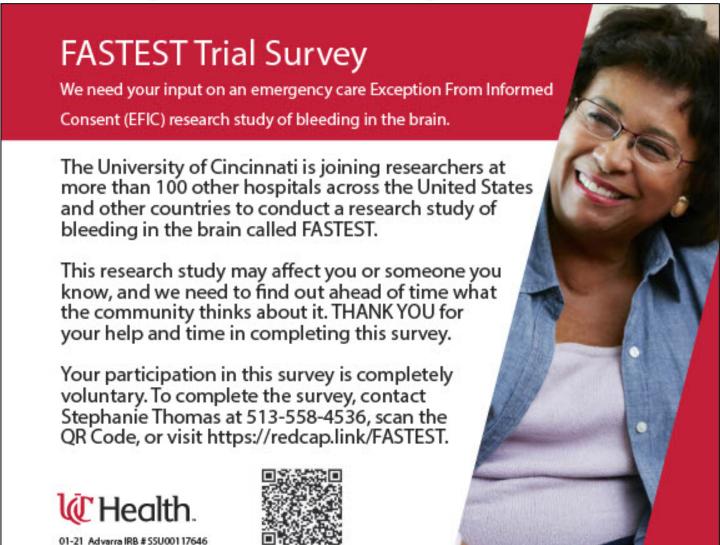
Please refer to the following SOP:

<u>UCH-OCR-REV-SOP-002-06:</u> Submission Process for UC Health Research Approval

All OCR SOPs are accessible from the UC Health intranet home page utilizing the Compliance 360 policy search function, or reach out to the Office of Clinical Research with any questions or concerns.



February 2021 Study of the Month







Friday, March 5th, 2021

Tips for Maximizing Your Virtual Work Experience Ed Armbruster

Training & Organizational Development Consultant



Today's Presentation: Epic Recruitment Tools

An overview of the research participant recruitment tools available in EPIC, deciding the best recruitment tool for each study, submitting requests for Epic recruitment tools, and best practices and tips.

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IT Systems Analyst, IS&T -ASAP, Research, Reporting UC Health

Emily Ledney

Epic Application Analyst, IS&T UC Health

Miranda Gulasy

Clinical Research Recruitment and Sponsor Relationship Administrator, ResearchMatch Liaison UC Health

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Clinical Research Operations Administrator UC Health





Research Lunch & Learn Epic Research Recruitment Tools

Overview

- Outreach Options
- Epic Options
- How to decide which tool
- Find Patients in Epic Intro
- Translate Protocols into Epic Data
- How to request Epic tools
- Working with IS+T
- Contacts

Outreach Methods/Options

- ☐ Outside of Epic
 - Brochures, Flyers, Letters, Bulk Mailing
- **□**Epic
 - MyChart Epic Reporting Workbench
 - Point of Care Alert- Provider Facing Alert
 - Silent Point of Care Alert- Epic IB message

Non Epic Outreach Tools

- ☐ Printed Recruitment materials (Tear pads, Flyers, Brochures, Posters, Door/Wall Clings)
- □Online Recruitment Options (ResearchMatch, StudyKik, TrialFacts, CCHMC Listserv, UC Health The Link Featured Study, OCR Study of the Month)
- ☐ Paid Advertising (Social Media, Newspaper, Radio/TV Commercials)
- ➤ Upcoming Lunch & Learn: ResearchMatch Demonstration and Recruitment Options Overview
- April 2021

Epic Outreach tools

- **□**MyChart
- ☐ Point of Care
- ☐ In Basket-Silent Point of Care

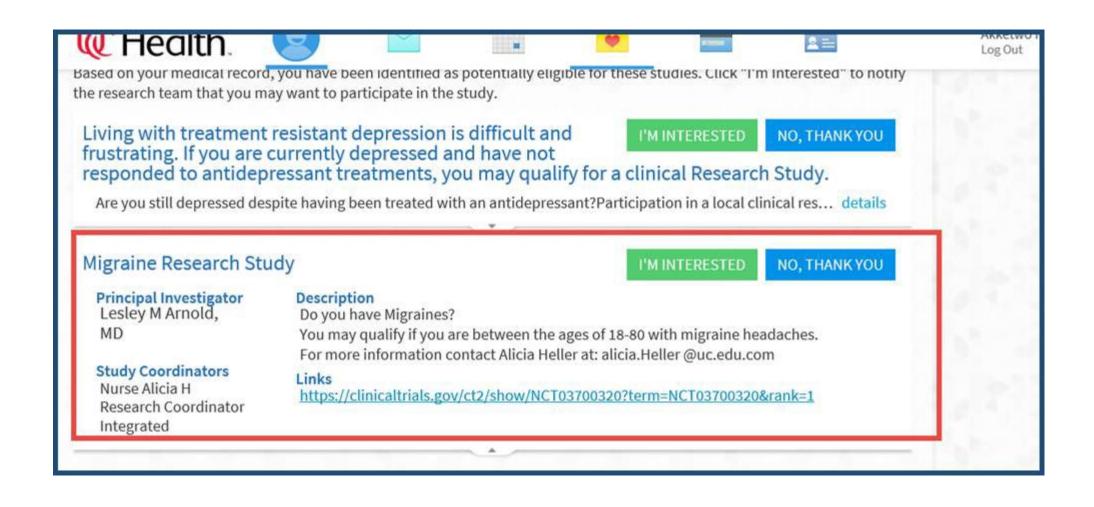
MyChart Recruitment Message

CRC will – work with OCR to identify Inclusion/exclusion criteria (one time)

Ongoing....

- CRC run a report to send messages to potential prescreened patients
- CRC- Receive In Basket messages for patient responses (interested, declines, or both).[Pool]

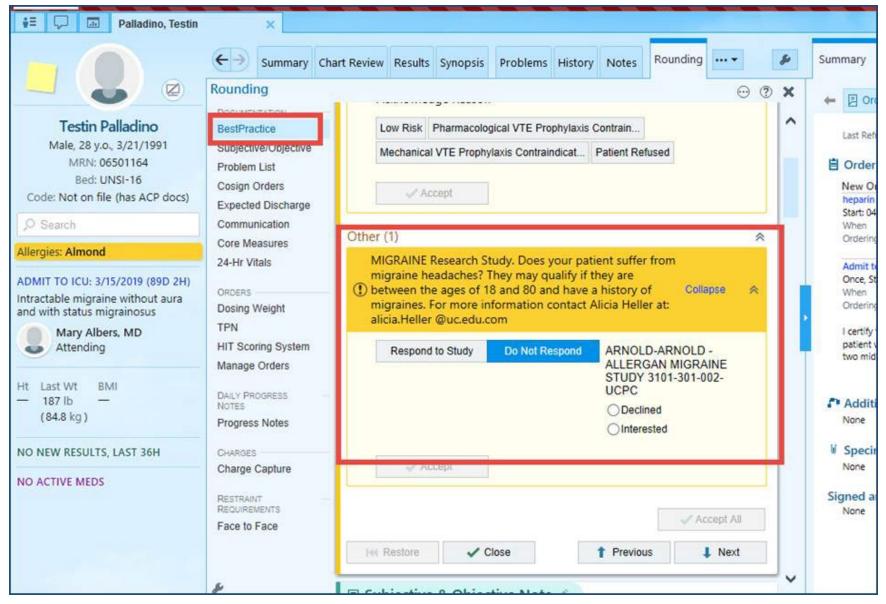
MyChart message-Patient Facing



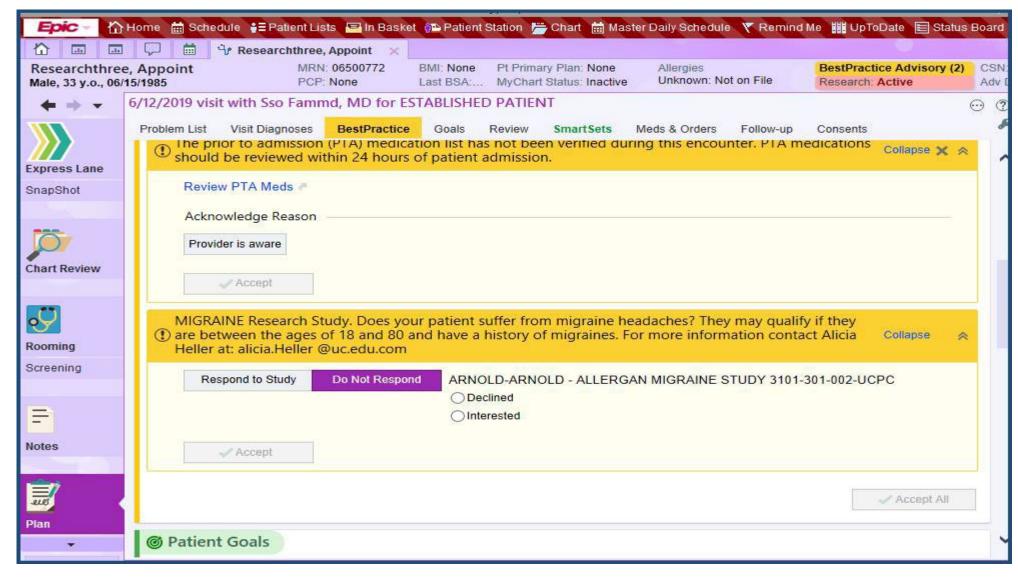
Point of Care – Provider Facing

- **CRC** will work with IST to identify Inclusion/exclusion criteria (one time) Ongoing....
- MD will review Provider facing message with patients
- CRC- Receive In Basket messages for patient responses (interested, declines, or both).[Pool]

Inpatient-Provider Facing- Rounding



Point of Care- Provider facing — Plan Activity



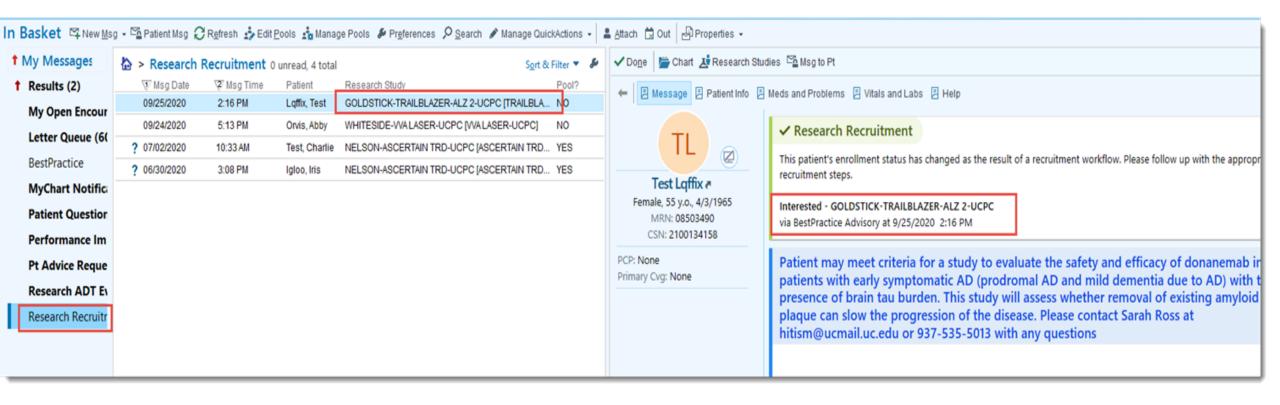
Silent Point of Care – IB Messages

• **CRC** will – work with IST to identify Inclusion/exclusion criteria (one time)

Ongoing....

- System will send IB message when onsite patient chart is opened
- CRC- Receive In Basket messages for patient responses (interested, declines, or both).[Pool]

In Basket Research Recruitment Messages



My Chart

- 1. Submission is reviewed by OCR- bi weekly
- 2. IRB Approved **Pt Facing message** / HIPAA waiver submission
- 3. Approval of final Message built by IST team
- MyC- Work with OCR regarding Inclusion /Exclusion Criteria Report used to send messages to patients
- 5. CRC- Running Reports → creates Enrollments status_ contacted response
- 6. CRC- IB Pt Message responses are reviewed
- 7. CRC- Maintain pt status in Epic can
 - 1. PDF (Find Patients Report)

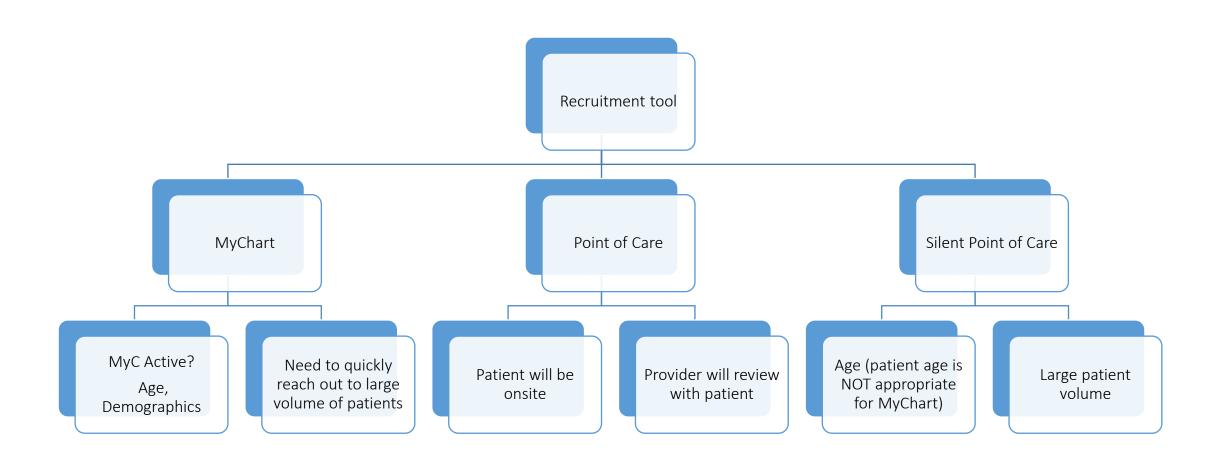
Point of Care

- 1. Submission is reviewed by OCR- bi weekly
- 2. **Provider Facing message** with study description
- 3. Approval of final Message built by IST team
- 4. POC- Work with IST regarding Inclusion/Exclusion Criteria used to trigger messages to patients
- 5. Approve final build.
- 6. CRC- IB Pt Message responses are reviewed
- 7. CRC- Maintain pt status in Epic can
 - 1. PDF (Find Patients Report)

- Patients Base (know your patients and when to capture them)
 - Admitted vs recently discharged
 - Ambulatory setting
 - Age
- Provider Base (have you worked with your provider?)
 - Are they aware of the requested tools? This will increase tool success.
- Study Duration
- Urgency / Prioritization

Do NOT cut and paste in the inclusion/ exclusion criteria

How to Decide which tool to use



How to Decide which tool to use

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MyC → Is Volume key? Is patient MyC appropriate?
pros: speed of reach to large vol at 1 time,
provides a list of contacted patients
now avail cell phone
Can repeat recruitment efforts by simply re- running the report
Considerations: requires patients active on MyC
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Point of Care → Provider facing

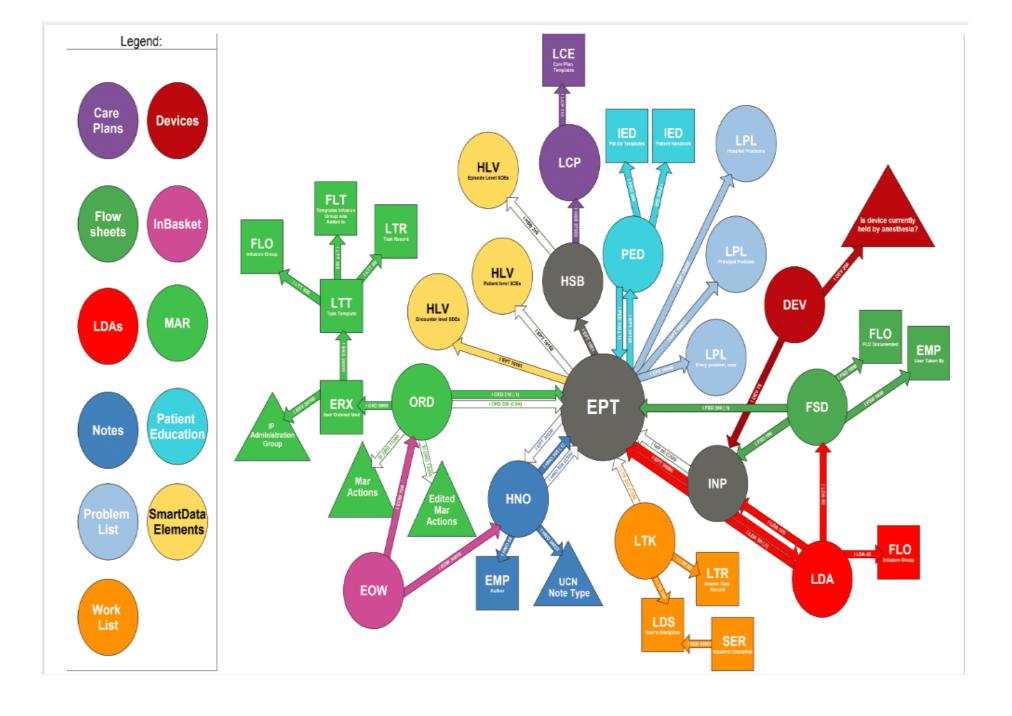
pro: target patients at point of care- Specialty Dept restriction is recommended – (E.g.: CA specialty Provider to see CA Trials

considerations: requires <u>patient onsite</u> to trigger requires Provider to review w patient

Silent Point of Care → Triggers In Basket Message to Team Pool pro: Can target broader facility that specialty department Useful for patients who may not be appropriate for MyC Considerations: Requires patient onsite to trigger

Finding Patients in Epic

- ☐ Epic is like a File Cabinet System with patient data stored in **discrete files** and **connected**
- ☐ To Find patients that meet specific criteria we need to
 - <u>Define the Patient criteria</u> that is stored in <u>discrete fields</u>
 - Search the discrete data



Discrete Data

- ➤ Balance search with mix of specific (narrow) and broad
- □ Diagnosis
 - Diagnosis= specific ICD 10 Code (Narrow scope) on Problem List OR on Medical History
 - Diagnosis Group= list of related ICD 10 Codes (broad scope) on Medical History, problem List
- Labs
- Lab Component = Potassium > 5.5 mmol/L in last 60 day
- ☐ Medications
 - Medication Name = Metformin ER 500MG Tablet Extended Release 24H (narrow specific)
 - Medication Pharmaceutical Class = Antihyperglycemi (broad scope)
 - Medication Generic Name = Metformin HCL (broad scope)

Translate Protocols to Epic Data

Inclusion Criteria -

- 1) Diagnosis of idiopathic PD as defined by the Movement Disorder Society Clinical Diagnostic Criteria for Parkinson's disease;
- 2) PD Hoehn and Yahr stage 2-4;
- 3) A score of 2 (mild) or above on the Sleep Problems question of the MDS-UPDRS
 Part 1:
- 4) Stable dose of all PD medications for at least 30 days prior to randomization;
- 5) Willingness to wear an Actiwatch and complete daily sleep logs;
- 6) Age 45 or above

Which Medications??

Exclusion Criteria -

- 1) Atypical or secondary forms of parkinsonism;
- 2) Co-existent significant sleep apnea at screening, as determined by the PI's clinical assessment; adequately treated sleep apnea, as assessed by sleep apnea machine download (CPAP
- download) will be permitted;
- 3) Co-existent symptomatic restless legs syndrome (RLS) (as assessed by the International
- Classification of Sleep Disorders (ICDS) diagnostic criteria for RLS) at screening;
- 4) Cognitive impairment as determined by a Mini Mental State Examination score <25 at screening;
- 5) Presence of moderate depression defined as a **Beck Depression Inventory II (BDI-** II)
- score ≥ 20 at screening;
- 6) Current untreated hallucinations or psychosis drug-induced or spontaneous) with a score of 2
- or above on the Hallucinations and Psychosis question of the MDS-UPDRS Part 2;
- 7) Use of hypno-sedative drugs for sleep or stimulants, unless the participant has been on a
- stable dose for at least 60 days prior to the screening;
- 8) Ongoing or recent (within 30 days prior to screening) Cognitic Behavioral Therapy for

Insomnia:

- 9 Use of antidepressants. unless the participant has been on a stable dose for t least 60 days
- prior to the screening;
- 10) Work hours between 10 PM and 6 AM, within 60 days prior to randomization or anticipated during
- the 16 weeks after screening:
- 11) Travel between 3 or more time zones within 45 days prior to study screening or anticipated such
- travel during the 16 weeks after screening;
- 12) Unstable or serious medical illness;

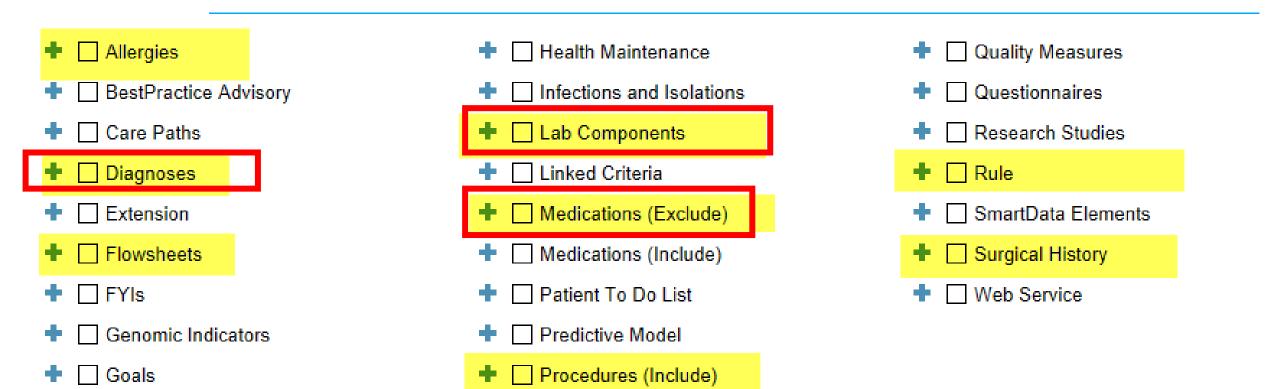
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Sea	rch: pd			
%	ID	Name	ICD-9 Codes	ICD-10 Codes
	250768	PD (Parkinson's disease) (CMS Dx)	332.0	G20
	263654	PD (perceptive deafness)	389.10	H90.5
	309198	PD (perceptive deafness), asymmetrical	389.16	H90.5
	309190	PD (perceptive deafness), unilateral	389.10	H90.5
	735353	PD (personality disorder) (CMS Dx)	301.9	F60.9
	732570	PD catheter dysfunction (CMS Dx)	996.56	T85.611A
	956107	PD catheter dysfunction, initial encounter (CM	996.56	T85.611A
	953600	PD catheter dysfunction, sequela (CMS Dx)	909.3	T85.611S
	952893	PD catheter dysfunction, subsequent encount	V58.89, 996	T85.611D
	250769	PDA (patent ductus arteriosus)	747.0	Q25.0
	264420	PDD (pervasive developmental disorder)	299.90	F84.9
	359781	PDD (pervasive developmental disorder), active	299.90	F84.9

Search: rls				٥
%	ID	Name	ICD-9 Codes	ICD-10 Codes
	303699	RLS (restless legs syndrome)	333.94	G25.81
	333.94.IC	Restless legs syndrome (RLS)	333.94	G25.81

3	ea	rch: hallucinat	ion		
	%	ID	Name	ICD-9 Codes	ICI
		197101	Hallucination	780.1	R4
		285887	Hallucination of body sensation	780.1	R4
		214574	Hallucination, drug-induced (CMS Dx)	292.12	F1
- 1		271573	Hallucination, hypnopompic	780.1	R4
		703895	Hallucination, visual	368.16	R4
- 1		780.1.IC	Hallucinations	780.1	R4
		186203	Auditory hallucination	780.1	R4
- 1		271586	Dissociative hallucination	780.1	R4
		271575	Elementary hallucination	780.1	R4
- 1		186206	Gustatory hallucination	780.1	R4
		259496	Haptic hallucination	780.1	R4
- 1		271593	Hypnopompic hallucination	780.1	R4
ı		186208	Lilliputian hallucination	368.14	H5
- 1		271612	Mood congruent hallucination	780.1	R4

Which Medications??

Translating Protocol into Discrete Data Criteria –typical criteria



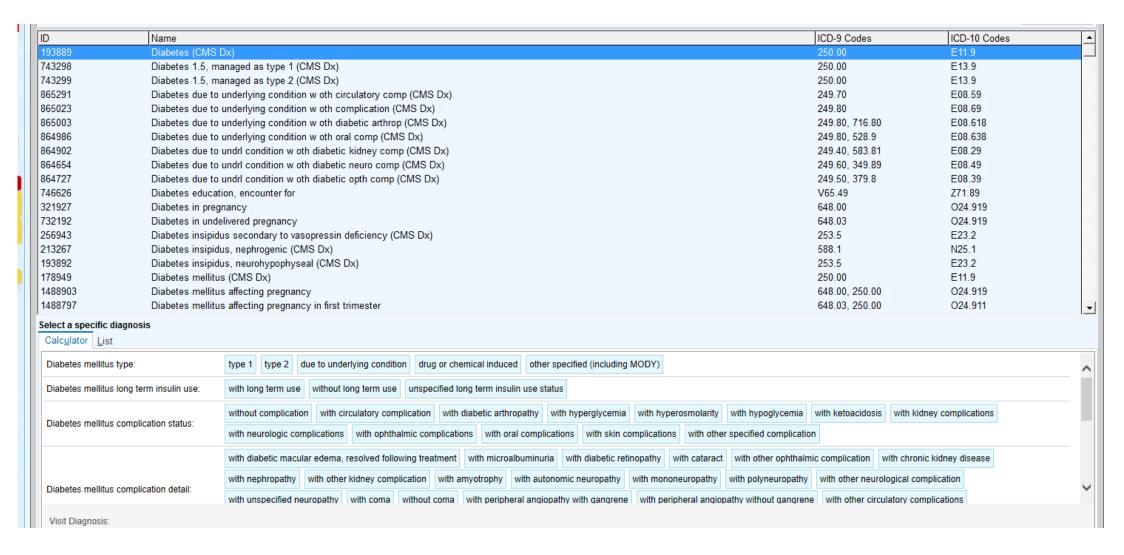
1-Diagnosis Options-types, where +when

4 types:

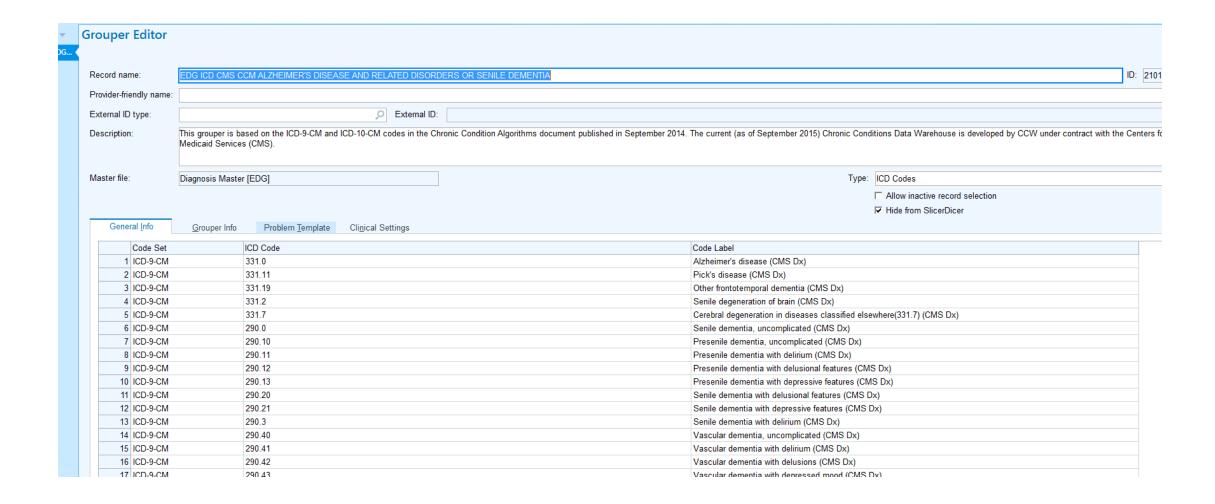
1	-
6	
3	
5	
2	
	1 6 3 5

- Consider when a Diagnosis is placed..
 - ☐ Encounter- current encounter at end /after visit when MD is completing charts
 - ☐ Hospital Problem- current encounter
 - ☐ Principle Problem- current encounter (e.g. Main problem of Admission/encounter)
 - ☐ Medical History- any encounter- Active and Resolved Problem list Dx
 - ☐ Problem List- any encounter- Active

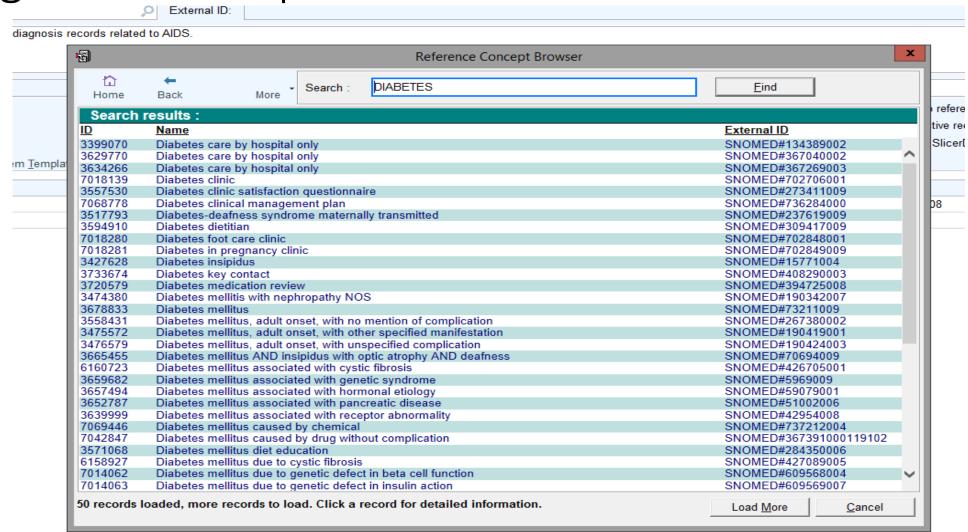
Diagnosis- ICD-10 (Specific)



Diagnosis Groupers- (Custom Specific list)



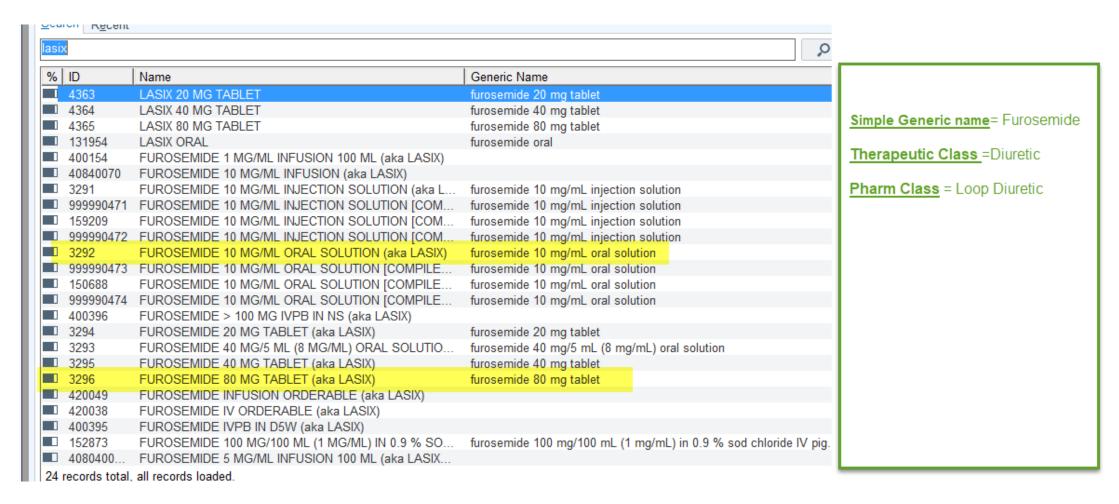
Diagnosis Concept



2-Medications Options

- 1. Specific Medication- as ordered by the MD- sample patient is helpful
- 2. Medication Grouper- list of several specific medications
- 3. Generic Mediation Search every Medication has.....
 - 1. Simple Generic Name of Medication
 - 2. Pharmaceutical Class of Medication
 - 3. Pharmaceutical subclass of Medication
 - We can assist in determining these if we have a Specific Medication
- ➤ Work with your PI for sample medications in Epic- IST can work with you to ID Generic Name and Pharm class

Medication- Specific — there are many Lasix meds

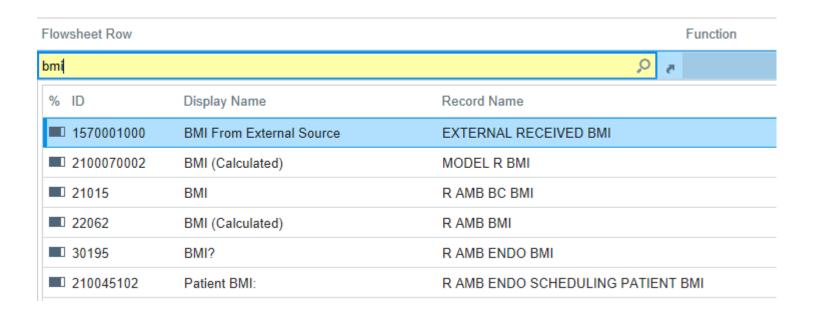


Lab Results – K+

- Lab results are components
 - K+ potassium result may be included in more than one order
 - Orders: K+, Renal Panel
 - Ambulatory order v IP Order

- ➤ If you are wanting as many K+ values as possible ask you PI what labs would be typical to find this component-
- > IST will then determine the actual Result Component names

Flowsheets- BMI



If you are wanting flowsheet data documented in a chart- let us know Where it is documented in the chart (finding a sample patient with the data is helpful)

We can help translate this to the exact Flowsheet row/ discrete data item

Finding Patients in Epic Database

☐ Methods:

- CHI- (SQL search) –Extract patients- has access to our data base for data extraction
- Epic Reporting Workbench-Extract patients -for Epic operational purposes- to allow actions
 - AMB Manager Followups- Patient Base- My Patients (typically)
 - IP Manager Compliance Monitoring , monthly reporting
 - Operational
- Epic Slicer Dicer Extract overview of populations in our database with XYZ criteria
 - Analytic- How many patients in DataModel...?

How to Request Epic Tools

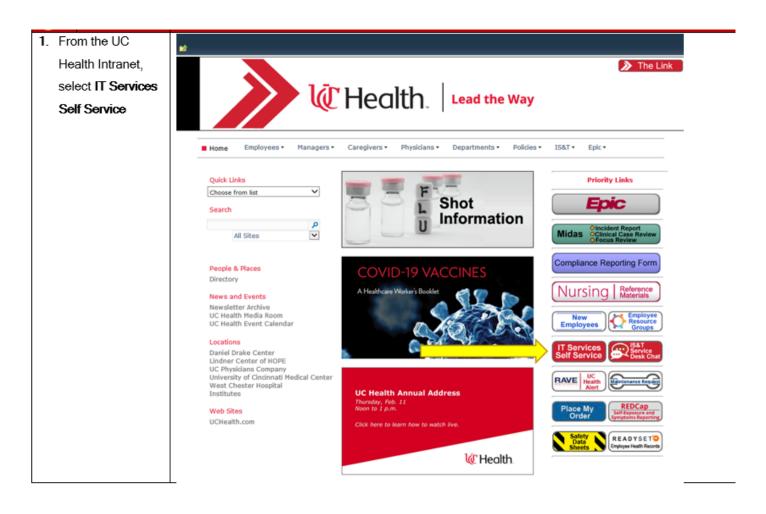
- New study
 - Place a request in Redcap
 - https://survey.uchealth.com/redcap/surveys/?s=RJXFKLN3C7

- Ongoing study
 - Place a request in footprints
 - See Job Aide
 - Start at UCH Intranet Home Page

Note: IRB approval must be provided prior to going live.

Requests received are reviewed Bi Weekly on Thursdays OCR Approval Team(OCR/IST)

IS+T Service Request ...start point UC Health Intranet Home Page



Working with IS+T

- Epic tool request are reviewed every other Thursday
- Items reviewed:
 - Number of patients needed
 - Inclusion/Exclusion criteria
 - Desired method consistent with nature of tool and effort of custom build
 - Request approved-building can start
 - Request denied- study will be notified build was denied and why.
 - Other options can be suggested.
- To ensure timely completion of request, please respond timely to email questions.
 - Point of Care -builds take longer to complete than MyChart builds.
 - Approvals email communications will occur throughout the build process for approval.
 - Please note: IS&T will attempt to follow up with ticket submitter 3x prior to closing ticket due to no response.
 - Priorities: FIFO

Q+A

• Questions?

Contacts-IS&T/Training

UC Health Epic support for Research

- Epic IST Analysts:
 - Akke Wheatley Akke.wheatley@uchealth.com
 - Emily Ledney <u>Emily.ledney@uchealth.com</u>

- Epic Trainers
 - Connie Stiles Connie Stiles@uchealth.com
 - Angie Maccani Angie. Maccani@UChealth.com
 - (Training Depart: 585-MYTD)
- Users may also contact us through the help desk (585-MYPC)
 - ask for any of the above resources by name

Contacts-OCR

Office of Clinical Research

MyChart- Requests/Reports:

Miranda Gulasy Clinical Research Recruitment and Sponsor Relationship Administrator ResearchMatch Liaison

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